You are warmly invited to attend
Queensland University of Technology’s

Singapore Graduation Ceremony

Date                  Friday, 25 May 2012

Venue                 Garden Suite, Mandarin Oriental Singapore

19:00 – 19:30   Registration (please robe before you register)
19:40          Graduands assemble and guests are seated
20:00          Ceremony begins
21:00          Reception and photo-taking with QUT staff

Celebrate your achievement with family and friends!

Our overseas ceremonies are a great opportunity for you to celebrate your achievements, network, and discover the professional and social benefits of being a member of QUT Alumni.

They are attended by our Chancellor, Vice-Chancellor and Faculty Deans (or their representatives), and include a cocktail reception.

Graduand and Guest Tickets

Tickets cost AUD55 each, include the cocktail reception, and must be pre-purchased as they won’t be sold at the venue.

Children under the age of five won’t need tickets, but must be closely supervised by an adult at all times.

Regalia Hire

All graduands must wear QUT academic regalia.

The regalia rental fee of SGD40 and refundable security deposit of SGD200 should be paid directly to Raffles Studio Pte Ltd.

Photography

There’ll be a photo studio on site, and QUT’s Official Representatives will be available for photos after your ceremony.

Guests may take photos during the ceremony, but must remain seated to avoid obstructing passageways.

Registration Confirmation

Registrations will be acknowledged via email each fortnight, so please provide a valid email address.

Contact “Ceremonies and Graduations” via http://ask.qut.edu.au if you haven’t received confirmation two weeks after submitting your form.
Singapore Graduation Ceremony
Registration Form

Instructions - read this before proceeding

• You must fulfil all conditions for eligibility to graduate* to participate in this ceremony.
• We recommend payment with a credit card as these will only be charged after eligibility to graduate* is confirmed.
• Please complete this form and fax or mail it to the above address before 30 March 2012. Late responses will not be accepted.
• Please ensure your QUT Virtual mailing address is kept current.

* www.student.qut.edu.au/studying/graduating/eligibility

1. Personal details

Student number ________________

Phone (daytime) __________________________ (after hours) __________________________

Dr/Mr/Mrs/Ms/Miss

Given name(s) ____________________________________________

Surname ____________________________________________

I will graduate from

Course code ____________________________________________

Faculty ____________________________________________

Email address for registration confirmation ____________________________________________

Home country □ Singapore □ Other Please specify ____________________________________________

2. Payment details

Please indicate the number of guest tickets you wish to purchase:

Graduand ticket: 1 x A$55.00 = A$55.00 +

Guest ticket(s): □ □ x A$55.00 = A$______________

Total payment : = A$______________

□ Cash payment made at QUT Cashier.

□ Please find enclosed a cheque/money order made payable to QUT.

(Bank Drafts/Money Orders must include your full name, student number and ‘Singapore Ceremony’ on the reverse. If you are not in Australia and choose to pay by Bank Draft/Money Order, please fax a copy of your response and Bank Draft/Money order before posting to avoid possible delays with mail.)

□ Please charge my credit card.

□ Visa □ MasterCard □ Bankcard □ American Express

Card number: ____________________________________________ Expiry date: ______/____/____

Cardholder’s name: ____________________________________________

Cardholder’s signature: ____________________________________________