



Queensland University of Technology

COMMUNITY SERVICE GRANT SCHEME

FINAL REPORT
(2004 ROUND)

Save this Final Report form to your computer, complete, print and return the original (with any relevant attachments) to: Lisa Harrold, Special Project Officer (Community Engagement), Development Office, Level 4, O Block Podium, Gardens Point Campus.

FINAL REPORT

The Final Report should briefly address the following matters:

TITLE OF PROJECT

Information for this item can be based on the original application.

Caboolture Learning Network Capacity Building Project

STAFF INVOLVED IN PROJECT

Information for this item can be based on the original application.

Name	Work Area	Contact (email / extn)
Matthew Neil	Caboolture Community Campus	mn.neil@qut.edu.au (07) 5433 7402

Details of staff involved (include academic, general, and students):

Name	Work Area	Contact (email / extn)
Matthew Neil	Caboolture	mn.neil@qut.edu.au (07) 5433 7402
Kelly Sparks	Caboolture	k.sparks@qut.edu.au (07) 5433 7494
Peter Brown	Caboolture	pj.brown@qut.edu.au (07) 5433 7400
Judith Mengel	Caboolture	j.mengel@qut.edu.au (07) 5433 7401

A) AN EXECUTIVE SUMMARY

Information for this item can be based on the original application.

The Caboolture Learning Network (CLN) was established in 2003 as a learning community strategy for all members of the Caboolture Shire. The Caboolture Learning Network publishes a calendar of courses 4 times a year for the benefit of local community members. Most of these courses are of low cost/ no cost and are provided by local organisations and individuals through community spaces. The CLN does not, itself, run these courses, but acts as an aggregator of information and coordination

service. To date, the CLN has functioned through the combined efforts of members of the Community Partners indicated above and has so far published two calendars, this has been achieved through a combination of small financial donations from the partners and in-kind support of staff time and resources. The purpose of the Caboolture Learning Network Capacity Building Project is to build on the work already undertaken with dedicated resources to investigate the future development of the CLN. These resources will provide the Network with the necessary policy, research and procedural framework to continue its work and grow to a self-funded, self-sustaining entity.

Assistance to the CLN in the form of staff expertise and in-kind resources has been provided by staff of QUT Carseldine and the Caboolture Community Campus through the Northern Campuses Directorate.

B) THE BENEFITS AND THE OUTCOMES ACHIEVED FOR THE COMMUNITY

Information for this item can be based on the original application.

Develop a Learning Community

Whilst the role of the Caboolture Learning Network is not to provide access to formal post-secondary education; the aim is through efficient coordination of offerings and dissemination of information to encourage individuals to re-engage with the learning process, develop peer relationships, and increase self-worth and skills.

Increase coordination between similar community, public and private groups

Through the CLN, local organisations and individuals involved in the provision of short courses will develop working relationships for the provision of learning opportunities to the community. The partners will also gain a greater understanding of each other's roles and responsibilities in the community.

C) THE BENEFITS AND THE OUTCOMES ACHIEVED FOR QUT

Information for this item can be based on the original application

QUT, through the Caboolture Community Campus, is committed to increasing the participation in post-compulsory education of people in the Caboolture region. This project serves to reinforce the QUT presence in Caboolture through a community good rather than by other methods such as media/direct advertising. By encouraging an atmosphere of learning in Caboolture, the long-term strategic goals of QUT in the region are supported in the growth of interest non-compulsory education and a raising of awareness regarding educational opportunities.

D) AN INDICATION OF THE LEVEL OF SATISFACTION OF THE USERS WITH THE SERVICE PROVIDED

Some examples of how the level of satisfaction might be ascertained are:

- a survey of the users
- the coverage in the media
- and the number of users who attended.

Attached is a summary of analysis of the surveys carried out of users of the Caboolture Learning Network.

The project was designed to analyse the demographics of current participants in community-based learning and provide member parties with a range of options for sustainable funding of the Caboolture Learning Network. Whilst no formal feedback has been sought from course participants about the project per se, the project has contributed to the ongoing success of the Caboolture Learning Network (see E, below)

E) ANY OTHER MATTER THAT WOULD INDICATE THE SUCCESS OF THE PROJECT

During the term of this grant, the Caboolture Learning Network successfully applied for a grant from Community Renewal to continue and expand the network under the auspices of the Caboolture Shire Council. The work undertaken as part of this grant was used in support of that application and will

be further developed over the next two years with the goal of creating a self-sustaining entity in the CLN.

F) AN ITEMISED LIST OF EXPENDITURE

Information for this item can be based on the original application

Expenditure / Costs (salary, non-salary and overheads)	\$ Budget	\$ Expenditure	\$
Salary HEWA 5 (289hrs)	8047.00		2066.3
Sub-Total	8047.00		2066.3
Non-Salary (incl overheads)			
Website Development	1500	0	0
Website Hosting (one year)	120	0	0
Website Maintenance Manual	900	0	0
Stationery Consumables	360	0	0
		prizes for survey participants	578.00
Sub-Total	2880		578.00
TOTAL EXPENDITURE	10927.00		2644.3

Complications arose when acquiring competent staff for an extended period on a part time basis to complete elements of the project. As a consequence of this, much of the work involved in the project was undertaken by QUT staff in addition to their existing duties. Peter Brown was originally engaged to work on the project, but was then employed by QUT in a full-time position at Caboolture to replace a staff member on Maternity Leave. Various parts of the project were completed by Judith Mengel and Matthew Neil. This allowed the salaries component to be reduced to a minimal amount as expended.

The amount budgeted for website development and hosting was not required as free hosting and development for the CLN website (www.learning.caboolture.net) was negotiated with a local ISP.

An additional item of expenditure was the provision of prizes for participants in the user survey to encourage completion. These prizes consisted of two (2) all-in-one digital camera/printer packaged. One prize was offered to course participants who completed the survey; another was offered to members of the public who completed a more general survey about non-accredited course/training needs.

FEEDBACK

Feedback is invited from Applicants on the application and reporting process and information available on the web.

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